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| <b>Europass Curriculum Vitae</b>       |   |          |                |
| <b>Personal information</b>            |  |          |                |
| First name(s) / Surname(s)             | Manshuk Mambetova  |          |                |
| Telephone(s)                           | +7 727 3773339 work  | Mobile : | +7 708 1086887 |
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| E-mail                                 | <a href="mailto:mmanshuk@gmail.com">mmanshuk@gmail.com</a>   |          |                |
| <b>Education</b>                       |  |          |                |
| BA                                     | Al-Farabi Kazakh National University, Almaty, Kazakhstan, 1999, with a distinct diploma, <i>speciality: a teacher of the Kazakh language and literature</i>  |          |                |
| MA                                     | Al-Farabi Kazakh National University, Almaty, Kazakhstan, 2001, with a distinct diploma, <i>speciality: Language theory</i>  |          |                |
| Postgraduate                           | Al-Farabi Kazakh National University, Almaty, Kazakhstan, 2002-2004, the supervisor: prof. E.D.Suleimenova, Theme of candidate dissertation: “Semantics and Functions of Official and Business clichés”, <i>speciality: 10.02.19 – Language theory</i> |          |                |
| <b>Work experience</b>                 |  |          |                |
| 2011 – up to now                       | Al-Farabi Kazakh National University, Faculty of Philology, Literary Studies and World Languages, Department of Foreign Philology and General Linguistics, Head’s Deputy on educational and methodological work, docent, Almaty, Kazakhstan            |          |                |
| 2008 – 2011                            | Al-Farabi Kazakh National University, Faculty of Philology, Literary Studies and World Languages, a docent of the Department of Foreign Philology and General Linguistics, Almaty, Kazakhstan  |          |                |
| 2006 – 2008                            | Al-Farabi Kazakh National University, Faculty of Philology, Literary Studies and World Languages, a senior lecturer of the Department of Foreign Philology and General Linguistics, Almaty, Kazakhstan   |          |                |
| 2003 – 2006                            | Al-Farabi Kazakh National University, Faculty of Philology, Literary Studies and World Languages, a lecturer of the Department of Foreign Philology and General Linguistics, Almaty, Kazakhstan  |          |                |
| 2001 – 2003                            | Al-Farabi Kazakh National University, Department of Language Development, a senior specialist, Almaty, Kazakhstan  |          |                |
| 1999 – 2001                            | School №21, a teacher of the Kazakh language for Russian speaking schoolchildren, Almaty, Republic of Kazakhstan   |          |                |
| <b>Scientific degree</b>               | Candidate of Philological Studies  |          |                |
| <b>Length of service</b>               | 19 years   |          |                |
| <b>Theme of candidate dissertation</b> | “Semantics and Functions of Official and Business clichés (on the basis of Kazakh newspapers)”   |          |                |

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| <b>Scientific publications</b>         | Number of scientific articles and collections of international conferences: 16,<br>Monograph: “Semantics and Functions of Official and Business clichés”,<br>Educational and methodological aid on the subject “Language communication”,<br>Educational and methodological guide-book on the subject “Documentative linguistics” |                      |         |                    |                   |  |    |                |
| <b>Personal skills and competences</b> |  |                      |         |                    |                   |  |    |                |
| Mother tongue(s)                       | Kazakh   |                      |         |                    |                   |  |    |                |
| Self-assessment                        |  | <b>Understanding</b> |         |                    | <b>Speaking</b>   |  |    | <b>Writing</b> |
| <i>European level (*)</i>              |  | Listening            | Reading | Spoken interaction | Spoken production |  |    |                |
| <b>English</b>                         |  | B1                   | B2      | A2                 | A2                |  | A2 |                |
| <b>Russian</b>                         |  | C2                   | C2      | C2                 | C1                |  | C1 |                |
| <b>Kazakh</b>                          |  | C2                   | C2      | C2                 | C2                |  | C2 |                |
|  | (*) <a href="#"><i>Common European Framework of Reference for Languages</i></a>  |                      |         |                    |                   |  |    |                |
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