



PERSONAL INFORMATION

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WORK EXPERIENCE

04/05/2015- present

Technical Staff in EU projects

Universidade de Santiago de Compostela, Spain

- Financial and administrative management of Tempus projects
- Financial and administrative management of Erasmus + Action 2 projects

Business or sector Higher Education

20/10/2008–21/12/2010

Administrative Staff

Universidade de Santiago de Compostela, Spain

- Financial and administrative management of mobility programmes: non EU students (ISEP, Bilateral Agreements)
- Financial and administrative management of mobility programmes: SICUE (Sistema de Intercambio entre Centros Universitarios de España)
- Financial and administrative management of interuniversity cooperation projects (PCI) funded by the Spanish Agency for International Development Cooperation (AECID)
- Financial and administrative management of MAEC-AECID grants, scholarships and assistantships. Spanish Agency for International Development Cooperation (AECID)

Business or sector Higher Education

EDUCATION AND TRAINING

24/10/2016–26/10/2016

Capacity building and management in International Cooperation Projects training 7

Oficina de Gestión de Proyectos Internacionales (OGPI). Universidad de Alicante (España)

19/11/2008–24/02/2010

Master in International Development Cooperation 7

DIVULGACIÓN DINÁMICA, S.L. Programa Fundación Universidad Personal, Sevilla (España)

01/10/1998–01/10/2004

Degree in French Philology 6

Universidade de Santiago de Compostel

PERSONAL SKILLS

Mother tongue(s) Spanish

Other language(s)

|         | UNDERSTANDING |         | SPEAKING           |                   | WRITING |
|---------|---------------|---------|--------------------|-------------------|---------|
|         | Listening     | Reading | Spoken interaction | Spoken production |         |
| English | C1            | C1      | B2                 | B2                | C1      |
| French  | C2            | C2      | C1                 | C1                | C1      |